# Fees and charges under the *Freedom of Information Act (SA) 1991*

WorkCoverSA
Better together

Government of South Australia

The Freedom of Information (Fees and Charges) Regulations 1991 set out the fees and charges payable under the Act.

**Fee Schedule**

1. On application for access to an agency's document (section 13(c)) **$30.50**

2.(1) For dealing with an application for access to an agency's document and in respect of the giving of access to the document (section 19(1)(b) and (c)) –

(a) in the case of a document that contains information concerning the personal affairs of the applicant

(i) for up to the first 2 hours spent by the agency in dealing with the application and giving access **no charge**

(ii) for each subsequent 15 minutes so spent by the agency **$11.40**

(b) in any other case - for each 15 minutes so spent by the agency **$11.40**

2.(2) In addition to the fees specified in subclause (1), the following fees are payable in respect of the giving of access to an agency's document:

(a) where access is to be given in the form of a photocopy of the document (per page) **$0.20**

(b) where access is to be given in the form of a written transcript of words recorded or contained in the document (per page) **$6.80**

(c) where access is to be given in the form of a copy of a photograph, x-ray, video tape, computer tape or computer disk **the actual cost incurred by the agency in producing the copy**

*Note: If the applicant requires that a document be posted or delivered, the applicant must pay the actual costs incurred by the agency in posting or delivering the document.*

3. On application for review by an agency of a determination made by the agency under Part 3 of the Act (section 29(2)(b)). **$30.50**

The regulations also stipulate the circumstances where WorkCoverSA must remit or waive fees and charges, for example a concession card holder. If you believe that you are eligible for a reduction of fees and charges, please supply copies of supporting documents with your FOI application. See Waiver and Remission details below:

## Waiver and remission

Where a person liable to pay a fee or charge to WorkCoverSA under the Act satisfies WorkCoverSA that:

(a) he or she is the holder of a current State concession card issued by the Commonwealth;

(b) he or she is the holder of a current concession card issued by the Department for Family and Community Services;

(c) he or she is a totally and permanently incapacitated disability pensioner;

(d) he or she is a British Commonwealth Service Pensioner in receipt of a pension from and assessed as eligible by, the Commonwealth Department of Veteran Affairs;

(e) he or she is in receipt of Commonwealth unemployment of sickness benefits or State financial assistance;

(f) he or she is a holder of a student identification card issued under the State Transport Authority Act 1974; or

(g) by such other evidence as WorkCoverSA may require that the fee or charge should be waived or remitted on the grounds of financial hardship,

WorkCoverSA must waive or remit the fee or charge.

Fees and charges will be applied in accordance with the Act.

**More information is available by:**

Phone Freedom of Information Officer on 13 18 55
Email foi@workcover.com
Web www.workcover.com
Visit 400 King William St, Adelaide.

If you would like to discuss this information in another language please call the Interpreting and Translating Centre on (08) 8226 1990.

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The following free information support services are available: If you are deaf or have a hearing or speech impairment you can call WorkCoverSA through the National Relay Service (NRS). TTY users can phone 13 36 77 then ask for 13 18 55. Speak & Listen (speech-to-speech) users can phone 1300 555 727 then ask for 13 18 55. Internet relay users can connect to NRS on www.relayservice.com.au then ask for 13 18 55. For languages other than English call the Interpreting and Translating Centre (08) 8226 1990 and ask for an interpreter to call WorkCoverSA on 13 18 55. For Braille, audio or e-text call 13 18 55. The information in this publication is compiled by WorkCover Corporation of South Australia. The data and facts referred to are correct at the time of publishing and provided as general information only. It is not intended that any opinion as to the meaning of legislation referred to is to be relied upon by readers. You should seek independent or legal advice as to any specific issues that are relevant to you, your workplace or organisation.

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